

Office of the Arts Rate Card				
<b>License Fees</b>		<b>Per Item</b>	<b>Per Day</b>	<b>Per Week</b>
	Emerson Cutler Majestic Theatre (1172)		\$3,900	\$27,300
	Emerson Paramount Center / Robert J. Orchard Stage (572)		\$1,900	\$13,300
	Emerson Paramount Center / Jackie Liebergott Black Box (varies)		\$375	\$2,625
	Emerson Paramount Center / Bright Family Screening Room (180)		\$510	\$3,570
	Semel Theatre (216)		\$650	\$4,550
	Greene Theatre (106)		\$325	\$2,275
	Rehearsal Studio 7 - \$50 per hour, 4 hour min. plus 1 TSOD	\$250		
	Storage other than during License		\$200	
	Holdover (per hour)	\$600		
<b>Setup Fees</b>		<b>Per Item</b>		
	<b>Majestic &amp; Orchard</b>	\$2,000		
	<b>Black Box, Screening Room, Semel, Greene</b>	\$1,000		
	Rehearsal Studio 7 (with Security Deposit)	\$100		
	Security Deposit for all venues except Rehearsal Studios	\$1,500		
Box Office Services included with Setup Fee: Event Set-Up and Ticketing, Web Presence, Online, Phone and Window Sales, One (1) Automated				
<b>EC Equipment Fees (inventory varies and is subject to availability)</b>		<b>Per Item</b>	<b>Per Day</b>	<b>Per Week</b>
<b>Lighting Equipment</b>	<b>Majestic &amp; Orchard</b>			\$2,500
	<b>Majestic &amp; Orchard ≤ 3 days</b>	\$1,250		
	Majestic & Orchard FOH & Dimmer Only Package: Does not include any fixtures, cable, adaptors, control, or accessories with		\$1,200	
	Majestic & Orchard Follow Spots (2)		\$60	\$150
	<b>Semel, Greene, Black Box</b>			\$2,000
	<b>Semel, Greene, Black Box ≤ 3 days</b>	\$1,000		
<b>Sound Equipment</b>	Installed sound system			\$700
	Installed Loudspeaker System			\$450
	Yamaha M7CL-48 Digital Audio Console			\$250
	Computer Playback System			\$250
	Microphone Inventory			\$200
	Clear Com System			\$100
	Wireless Microphone (either lavalier or handheld)			\$180
	Wireless Communication System			\$250
	LCD Conductor Monitors			\$75
	Supertitle Screen, HiGain 3X14			\$150
<b>Audio-Visual Equipment</b>	Majestic Video Projector and Electronics			\$1,050
	Majestic Screen 15X20 (Ratio 4:3)			\$250
	Orchard Video Projector and Electronics			\$2,250
	Orchard Screen 16X9			\$250
	Black Box Video Projector and Electronics			\$1,000
	Black Box Screen 7.5x10			\$300
	Semel Video Projector, Screen, and Electronics			\$600
<b>Music/Dance Equipment</b>	Dance Floor			\$400
	Music Stand Lights	\$6		
	Piano-Yamaha u40 Upright Black, including tuning			\$250
	Piano moves (2) on castors, no lifting			\$250
	Piano moves (2) lifted or taken apart			\$550
	Infrared Camera			\$25
<b>Expendables (subject to availability)</b>		<b>Per Item</b>		
	Floor Paint (5 gallons)	\$185		
	Gaffer's Tape (per roll)	\$27		
	Gel (per sheet)	\$9		
	Battery	\$3		
	Lamp	Cost + 25%		
	Hardware, Expendables	Cost + 35%		
<b>Haze &amp; Atmospheric Effects</b>				
	<b>Emerson Paramount Center- Atmospheric FX permit</b>	\$85		
	Bennett alarm technician on panel stand-by.			
	Weekdays, 7am-3pm	\$498		
	Weeknights, Monday-Thursday 3pm-7am	\$803		
	Weekends, Friday 3pm-Monday 7am and Holidays	\$991		
<b>Alterations or Damage</b>				
	Seat Removal (per seat), except pit and console	\$32		
	Missing, Broken, Damaged EC gear	Cost + 25%		
	Dressing Room damage clean-up	\$250		
	Damage to building or historic finishes	Cost + 100%		

<b>Merchandise Commission Fees (from gross sales)</b>		
	Concession Commission	20%
	Concession Credit Card	4%
<b>Ticket Fees</b>		
	Facility Fee (per ticket)	\$2.50
	Ticket Printing Fee (per ticket)	\$0.25
	Credit Card (on credit card transactions only)	4%
	Group Commission (per order)	10%
<b>Marketing Services</b>		
		<b>Fee</b>
<b>Creative Services</b>	House Program (includes design, printing, proofing & review)	\$200/page
	Graphic Design - Hourly Rate	\$50/hour
	<i>Emerson College Office of the Arts shall provide a flat fee quote for package services upon client providing a list of all required graphics projects.</i>	
<b>Direct Mail / Data</b>	List segmentation from ArtsEmerson patron database	\$50/list
	List segmentation from TRGArts community database	\$150/list
<b>Office of the Arts – Owned Med</b>	Mutually-approved organic content posting to ArtsEmerson Facebook ( \$25 per post (includes both platforms)	
	Display of client-provided poster in street-facing window case at other	\$100/week (subject to availability)
	Incorporation of client-provided video into venue LED marquee	\$100 one-time editing charge
	In-rotation display on secondary venue LED marquee	\$500/week (subject to availability)
	Email blast to patron database (timing subject to mutual agreement)	\$60 CPM (\$500 minimum)
Provision of any marketing services is subject to availability. Requests may be submitted for review and approval by department leadership. Postage, messenger services, and printing costs are not included in the rates. Licensee will be responsible for all such expenses.		

<b>LABOR</b>	<b>Position</b>	<b>Rate / Hour</b>	<b>Hours per</b>	<b>Total per Call</b>
<b>Box Office</b>	Manager	\$44.67	4	\$179
	Ticket Representative	\$19.90	4	\$80
<b>Guest Experience</b>	House Supervisor	\$44.67	5	\$223
	Head Usher	\$23.22	4.5	\$104
	Lobby Usher	\$20.73	4	\$83
	Usher	\$19.90	4	\$80
	Janitorial (per performance)	\$275.00		\$275
<b>Production</b>	Technical Supervisor on Duty	\$44.67	4	\$179
	Leads	\$33.17	4	\$133
	Stagehand	\$28.19	4	\$113
	Stage Door Security	\$19.90	4	\$80
	Projectionist-BFSR	\$50.76	4	\$203
<b>Security Services</b>	Police Detail, Boston Police Department - Licensee must make arrangements directly with BPD.		4	\$250
	Fire Detail, Boston Fire Department Officer - Licensee must make arrangements directly with BFD.		4	\$210
	ECPD		4	\$180